

## Corporate Executive

Corporate Executive is our peak decision-making body. Its objective is to 'set clear strategic direction to deliver government priorities, meet our Aspiration and achieve agreed performance goals'. Every two years the Charter that identifies its role, outcomes and responsibilities is updated. A profile of each member of Corporate Executive is included in the About Us section of this report.

The Managing Director has a performance agreement with the Commissioner, while all members of Corporate Executive have performance agreements with the Managing Director.

Our people

Know-how

Assets

Network performance

Natural resources

Financial capital

Customers

*Some of the key focus areas of Corporate Executive during the past year included:*

- Monitor delivery of critical projects and meet performance targets
- Oversee the identification of and monitor treatment actions against risks classified as being very high and high
- Embed and champion the engagement of Aboriginal peoples and businesses through our contracting activities
- Identify future state-wide resourcing requirements and key skills and capabilities
- Identify new strategic initiatives aligned with Keeping WA Moving
- Monitor the deployment of activities through the Corporate Business Plan
- Review and promote activities to mitigate the risk of integrity breaches including cyber crime
- Review and approve sustainability reporting content including material issues

Main Roads has established four executive sub-committees to provide support and guidance for specific aspects of the business.

## Management Review and Audit Committee

Our Management Review and Audit (MRA) Committee ensures appropriate management practices and controls are in place, leading to efficient and effective business performance. It provides independent, objective assurance and advice and reports on a quarterly basis. Main Roads has implemented the changes from the revised Treasurer’s Instruction (TI) 1201 ‘Internal Audit Function’ approved by the Treasurer in December 2019, as follows:

- Appointed an Independent Chair of the MRA Committee, Nicki Godecke, Commissioner of State Revenue who commenced in this role in March 2020.
- The MRA Committee Charter has been updated to reflect the above changes.



### Role

- Assists the Commissioner of Main Roads, the Managing Director and Corporate Executive to ensure that adequate management practices and controls are developed and maintained by all levels of management so as to achieve the efficient and effective business performance of the organisation
- Keeps informed of the strategic and operational risks and the status of improvement actions (treatment plans), providing any recommendations to Corporate Executive for their consideration
- Considers audits and reviews of the Management Review and Audit Branch
- Ensures audits and reviews are in accordance with the Annual Audit Plan
- Reviews and approves the Main Roads Annual Internal Audit Plan

### Executive Member:

Doug Morgan

Independent Member (Chair) – Nicki Godecke

Nicki was appointed as Commissioner of State Revenue in August 2015. She began her career as a stamp duty assessor, followed by 17 years developing major State revenue legislative changes, including the introduction of the Taxation Administration Act and re-writes of the land tax, pay-roll tax and duties legislation. In 2012, Nicki moved into an operational role, as the director responsible for the collection of pay-roll tax and duties revenue in Western Australia. She has a Bachelor of Business in marketing from Curtin University and a Graduate Diploma in Taxation Studies from the University of Western Australia.

Transport Portfolio Independent (Member) – Andrew Burchfield

Andrew is a preferred provider of Audit and Risk Management services and has a proven track record of successfully assisting organisations achieve their objectives by recommending practical and effective business solutions. He has quality experience in chartered accountancy, commercial, not for profit and all government sectors as well as executive level responsibility for risk, governance, compliance and audit areas.

### *Some of the key focus areas of the committee during the past year included:*

- Approved and evaluated the delivery of actions against the comprehensive risk based strategic Annual Audit Plan for 2019-20
- Considered the findings from 41 internal audits
- Quarterly audit progress reports were discussed and approved
- Quarterly status reports of audit findings were monitored and approved

## Budget Committee

Our Budget Committee meets monthly with the objective of ensuring financial management oversight and best use of funds to achieve our strategic outcomes.

Our people

Assets

Financial capital

### Role

- Peak decision-making body for Financial and Budget Management, Investment Planning, Program Development and Delivery
- Accountability for
  - Investment Planning
  - Program Development
  - Annual finance and budget performance

### Executive Members:

Philip D'Souza (Chair)  
 Doug Morgan  
 Leo Coci  
 Des Snook  
 John Erceg  
 Tony Earl  
 Neville Willey

*Some of the key focus areas of the committee during the past year included:*

- Future Roads Project (Urban) – Administrative Road Classification Process and Criteria
- Findings and recommendations in relation to the amended criteria for determining administration of roads (State or Local Government) within built up areas
- Oversight of Major Project Contract Savings and the Management of Corporate / Project Contingency to comply with Treasury Instructions (TI 813 Variances in Capital Expenditure)
- Oversight and governance of the agency's financial outcomes and ensure the outcomes stay within the financial target as set in the agency's Resource Agreement
- Oversight of the temporary personnel expenditures and the agency's salary expenditure limit
- Governance and provision of direction for Future Asset Investment Program including: the Investment Planning Cycle; sound Business Case Strategy; successful negotiation strategy with our external funding providers, that is, Commonwealth Government; Royalties for Regions; and the Western Australia Police Force (Road Safety Commission)
- Identify risk and opportunities in the scope of investment planning, program development and project delivery
- Improved Forecasting and made changes to Corporate Financial Benchmark Target
- Adoption of Project Accounting approach

## Corporate Safety, Health and Wellbeing Committee

Our Corporate Safety, Health and Wellbeing Committee is part of the high-level governance arrangement reflecting the importance we place on the wellbeing of our workforce; the committee is chaired by the Manager Communities of Expertise. It also includes the Safety, Health and Wellbeing Manager and safety representatives from each directorate.

Our people

Know-how

Customers

### Role

- Presides over safety, health and wellbeing issues from high-level strategy to reviews of individual incidents
- Acts as a primary occupational safety and health governance channel and reports to Corporate Executive on full time and contracted employees

### Executive Members:

Neville Willey  
 Philip D’Souza  
 Doug Morgan  
 Leo Coci  
 Des Snook  
 John Erceg  
 Tony Earl  
 Alan Colegate

*Some of the key focus areas of the committee during the past year included:*

- Endorsed 2020-23 Safety, Health and Wellbeing Strategic Plan
- Endorsed Transport Portfolio Safety Forum March 2021
- Updated senior management on WorkSafe improvement notifications and reporting of serious incidents
- Updated on Federal Safety Commission bi-annual reports
- Supported Main Roads delegate to attend the Austroads Asbestos Working Group
- Endorsed annual review of our corporate Safety, Health and Wellbeing risks
- Updated senior management of proposed work, health and safety legislation
- Reviewed Safety and Health Representatives register for external reporting
- Reviewed Main Roads Mental Health Strategic Framework
- Reviewed Main Roads framework COVID-19 Safety, Health and Wellbeing Plan
- Endorsed Integrated Management System (Safety, Quality and Environment) annual management review

More information on our health and safety activities is included in the Safety, Health and Wellbeing section.

## Investment Committee

Our Investment Committee is the peak decision-making body for strategic network development strategy and investment planning, and for overseeing development of the Ten-Year Investment Plan.

Assets

Network performance

Financial capital

### Role

- Review and endorse the long-term Network Development Strategy and Plan (20 Year Horizon)
- Establish the investment focus and link organisational strategic objectives with outcomes that address defined needs and problems
- Review and endorse the Ten-Year Investment Plan
- Review and endorse project priorities for the annual Investment Planning and Budget cycle
- Approve the allocation of definition and development funding

### Executive Members:

Doug Morgan (Chair)  
 Philip D’Souza  
 Tony Earl  
 Leo Coci  
 Des Snook  
 John Erceg

### *Some of the key focus areas of the committee during the past year included:*

- Strategic oversight of high-priority projects, and reporting to the Minister for Transport, for consideration in the state budget process and for submission to Infrastructure Western Australia for possible inclusion in Infrastructure Australia’s Priority List
- Endorsement of all major and complex project scope of works and estimates as part of the decision-making requirements associated with the Budget and Investment Planning Framework
- Endorsement of the 2020-21 Strategic Asset Plan
- Consideration of projects and programs for inclusion in economic stimulus initiatives in response to the COVID-19 pandemic